girl scouts

GSCSNJ Troop Financial Summary

TROOP _____

LEADERS _____

_____

Girl Scout Year _ _ _ _ - _ _ _ _

Service Unit: _____

Person Completing Summary: _____

Bank: _____

Account #: _____

Please attach a copy of the troop's most recent banking statement and the Troop Trip Log and return to your Service Unit Treasurer by July 15th.

INCOME:

A. List all troop dues collected. Include GSUSA membership registration in this column.

B. List all monies collected for the council product sales; QSP/nuts and cookies.

C. All other monies collected through fund raising activities, donations, etc.
Explain all other income in comments column.

EXPENSES: **(Important: insert beginning checkbook balance in column "H"**

D. QSP/nuts and cookie funds paid to council.

E. All expenses for program: ceremonies, special events, service projects, craft supplies, trainings, etc. Expenses related to all troop trips, including camp, should be listed here.

F. All official insignia, recognitions, patches, handbooks, sashes, vests or other uniform pieces.

G. List all other expenses in this column. Explain in comments column.

H. This column keeps the running balance. **LAST ENTRY SHOULD MATCH CHECKBOOK BALANCE**.

		INCOME			EXPENSES					
		A	**B**	**C**	**D**	**E**	**F**	**G**	**H**	
Date	Deposit, Debit, or Check#	Troop Dues & GSUSA Registration	Product Program	All Other Income	Product Program	Program Supplies, Camp & Trips	Recognitions & GSUSA Registration Fees	All Other Expenses	**Beginning Balance** $ -	Details
									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
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									$ -	
									$ -	
									$ -	
									$ -	
Totals		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		

(total income): $ - **(total expenses):** $ -

Note: This is a report of transactions executed through the troop checking account; Board policy directs troops to deposit all funds into a bank account and to submit an annual report. DUE: July 15 of each year to the Service Unit Treasurer DUE: July 30 of each year to GSCSNJ

It is understood that the balance on this form may not match the balance on the troop's most recent bank statement because of checks that have not been deposited, and because there may be more recent activity than is covered by the bank statement. Please attach **only** your most current bank statement!

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									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
									$ -	
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									$ -	
									$ -	
Totals		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		

(total income): $ - **(total expenses):** $ -

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									$ -	
									$ -	
									$ -	
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									$ -	
Totals		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**		

(total income): $ - **(total expenses):** $ -

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